

# Hustisford School District

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**District Office**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-8109

**Heather Cramer**

District Administrator

**Jessica Holtz**

Director Financial Services

**Jr./Sr. High School**

845 S. Lake St. · P.O. Box 326  
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(920) 349-3261

**Clint Bushey**

Principal

**Dena Serwe**

Director of Special Education

**John Hustis Elementary**

600 S. Hustis. St · P.O. Box 386  
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**Heather Cramer**

Principal

## **Business and Finance Committee Meeting Minutes of Tuesday, November 7, 2023**

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, November 7, 2023, at 5:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Jamie Kulkee, Member; Heather Cramer, District Administrator; Steve Weinheimer, Chair; and Jessica Holtz, Director of Finance.

### New Business:

- **Budget Update**—We are currently on track for our current budget. Mrs. Holtz reported that \$192,000 of the boiler cost has been paid. The district will be receiving the federal reimbursement shortly. Mrs. Cramer also reported that the paperwork has been filed for the Focus on Energy incentive funds of just over \$20,000.00. Currently CPI for this year is running at 4.25%. This is down from last year, but still something to watch for the district moving forward.
- **Staffing Updates**—Mrs. Cramer provided an update on current openings. Mrs. Cramer provided an update on coaching for winter. The updates will be on the board agenda. The newly hired coach for girls resigned and Mr. Falkenthal is working on a replacement. There will likely be a change in middle school then as well.
- **Building Updates and Planning**—The committee discussed the potential of an April referendum question. The committee discussed projects to include on the ballot if this were to move forward.
- **Line of Credit Renewal**—The line of credit renewal will be on the November agenda. The credit limit is \$300,000. The current interest rate is 4.5%.
- **Copy Machine Updates**—The district is moving forward with new copy machines. The copy machines are leased. The district will eliminate some printers and update the copiers. This move will actually save the district about \$200 per month. The contract will be on a later board agenda.
- **District Programs**—Mrs. Cramer updated that the district will be researching a 3-Year-Old program.
- **Grants—Updates**—Mrs. Cramer updated that the district received a grant for \$15,000 from Compeer Financial for the start of a 3K program.
- **Public Posting of Meetings**—The committee reviewed a comment and letter from a citizen in regards to information posted. Mrs. Cramer presented information from policy. Policy does not specifically outline how to post items. Mrs. Cramer also brought agenda postings from area school districts and Hustisford's was similar to most and actually had more detail than some. At this time, no changes will be made.